2018-19 SCFB Young Farmers and Ranchers Awards Online Application Instructions

New this year! All award applications must be submitted electronically through the SC Farm Bureau online award application portal. No handwritten or emailed applications will be accepted. Follow the steps below to create an account and submit an application.

Step 1:

Go to the new SCFB YF&R Online Application Portal https://scfarmbureau.awardsplatform.com/

Step 2:

Register for a new account or log-in if you have already created an account

Step 3:

- A. To preview the eligibility requirements, award overview and application questions, click the "Award Information" tab in the menu to the left and select the award page you are interested in.
- B. To start an award application, click "My Applications" in the menu to the left, then click "Start Application" and follow the prompts. You must click "Save + next" for the system to save your application.

Step 4:

Fill out the application and attach any required documents

Step 5:

Submit the application prior to the deadline listed

Important Notes:

- You may save your application and return to it at any time by clicking the link above and logging into your account.
- You may edit your application (even after it has been submitted), up until the entry deadline.
- You may preview and download a pdf version of your application on the "My Applications" page.
- You may only submit ONE application for each award/competition.
- You may submit an application for more than one award/competition, as long as you meet the
 eligibility criteria. In order to do this, you MUST create a separate application for each award or
 competition.

If you have further questions, please contact Jessica Cabrera by email at <u>icabrera@scfb.org</u> or by phone at 803-936-4244.