

APPLICATION INFORMATION - Type 1: Organizational Grant

Completed applications will include the following components. Please note that on the application, each bullet point will have a separate comment box or pick-list to answer each question.

Organization Information

- Name
- Organization
- Physical Street Address
- E-mail address
- Phone number
- Date organization was established
- Mission Statement

Project Overview

- Project Title
- Provide a brief summary of the project that specifically addresses the project's goal of agriculture education, awareness, promotion, or outreach. (150 words)

People Served

- Provide a brief summary of who will be served by this project including: number of people served, geographic areas served (list specific municipalities/townships, Spartanburg County, or a specific region such as the Upstate of South Carolina, etc.), and demographics of those served by the proposed project (age, ethnicity, income, education). (200 words)

Narrative

Need/Opportunity

- Describe the specific need, challenge or opportunity the project will address. (250 words)
- Describe three major accomplishments that demonstrate organizational capacity to execute the proposed project for which you are seeking support. (200 words)

Goals, Activities, and Timeline

- Describe the goals for the project. (150 words)
- Describe the project activities and how funding from SCFB will be used. Include the depth and reach of the project (degree and duration of intervention). (200 words)
- Provide data which supports the rationale for project activities. (200 words)
- Include a timeline of the project. (150 words)
- How does this project advance the mission of the organization? Does it build on existing programs or services? If so, how? (150 words)

Outcomes

- What are the measurable outcomes you hope to achieve and how do you plan to measure progress? Include the specific measurements that will be used. (250 words)
- What additional funding do you anticipate receiving for this project/program as a result of funding from SCFB? (i.e., foundations, donors, etc.). (150 words)

Organizational Capability and Project Sustainability

- What community or organizational partners will be involved and what role will they have in the project? (100 words)
- Who will execute the program and what qualifications and experience do they have? (150 words)

Project Budget (income and expenses)

- Project revenue – list specific sources and amounts
- Project expenses – Please note that SCFB does not generally provide funding for annual operating support (i.e. salaries/benefits, utilities, etc.) other than for start-up purposes.

Required Attachments

- Verification of tax-exempt status (IRS determination letter)
- List of Board of Directors, officers, and staff
- Annual Budget
- Organization's most recent financial audit. If the organization does not have an audit, please submit the *most recent* internal financial statements and/or IRS form 990 and also provide an explanation, in the cover sheet, of why there is no audit.
- Organizations that are using the services of a consultant for ANY portion of their grant request MUST submit a copy of the consultant's proposal as an additional attachment.